

Date : _____

To:
The Secretary,
The Accountant General's Office Employees' Co-Operative Bank Limited,
Bangalore – 560001.

Madam,

Subject: - Lost Cheque Intimation

Referring to the subject mentioned above, I had lost the below mentioned cheques while _____,
I have lodged a complaint in the _____ limits police station
(Photocopy of Complaint enclosed). I request your goodself to kind make a note of the same in
your official records and not to make payment against submission of the mentioned cheques.

Cheque Details

Kindly do the needful and oblige,

Thanking you,

Yours faithfully,

Signature _____

Name _____

Enclosure

1. Photocopy of the Police Complaint